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Office Memorandum • UNITED STATES GOVERNMENT

TO : C/Plans and Policy Staff

DATE: 18 May 1955

FROM : C/Junior Officer Training Program

SUBJECT: Weekly Activity Report #20
11-17 May 1955A. SIGNIFICANT ITEMS

25X1 1. C/JOTP met with [] to discuss the cases of seven candidates for the JOT Program. Complete agreement was reached on the disposition of six cases. The seventh resulted in disqualification for psychiatric reasons. It is felt that a good start has been made in developing a mutually satisfactory approach to the common problems of our two offices. (Ref.: Report #19, 11 May 1955)

B. NORMAL ACTIVITIES

1. C/JOTP and DC/JOTP attended a briefing on the organization and functions of RQM Staff. 25X1

2. The first series of interviews for candidates for the third running of the JCD Program has been held. [] attended this meeting of the Working Committee.

3. At the invitation of [] C/JOTP and DC/JOTP attended a meeting of FI/TLO's in which a regularized procedure for interviewing and placement of JOT's for on-the-job training was discussed. 25X1

4. Meetings on the subjects indicated were held with: Director of Personnel (disposition of a JOT candidate); []/SO (one individual); []OO (training programs); [] Case); []/BOC (teaching possibility); [] A&E (preliminary estimates of JOT candidates). 25X1
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5. The results of the Arabic test taken by JOT's [] who have just completed Program A, were in each case in reading and writing Category IV (Advanced Non-Native) "Functions rapidly with relatively high degree of accuracy. Able to translate virtually any type of material of non-technical nature except that in which a native's feeling for finest shades of meaning is required." 25X1

25X1 6. [] has returned from two weeks of annual leave, during which she took upon herself the responsibilities of wifehood, as announced in Weekly Activity Report #33, 19 August 1954. It is probable that despite all efforts on her part, she will continue to be called [] by the JOT's. 25X1

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25X1 7. [] has been temporarily attached to CWPD Plans and Coordination Staff.

25X1 8. [] OCS/JOT, has just notified this Program of his intention to accept civilian employment with the Agency.

25X1 9. In a [] finish, the Joes, trailing 11 to 6 in the last inning, defeated the Rams (last year's champions) by a score of 12 to 11 in a Potomac Recreation League softball game.

10. Personal interviews were held with JOT's: []

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11. Interviews were held with seven JOT candidates and four JCD candidates. One JOT candidates was invited to Washington for tests and pre-employment medical exam; files of four candidates were rejected and two were put in suspense. Requests for true personnel actions were submitted on two candidates []

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